SOLICITATION/CON OFFEROR TO C				_		ITEN			ON NUMBER 5-9894-0001				PAGE	1 OF	30
2. CONTRACT NO. W912DW-05-P-0123	3. A	3. AWARD/EFFECTIVE DATE 4. ORDE 23-Feb-2005				IBER	I.		5. SOLICITATION NUMBER				6. SOLIC	ITATION IS:	SUE DATE
7. FOR SOLICITATION INFORMATION CALL:		NAME	<del>,</del>						b. TELEPHO	NE NUMBE	R (No C	Collect Calls)	8. OFFE	R DUE DAT	E/LOCAL TIME
9. ISSUED BY  USA ENGINEER DISTRICT, ATTN: CENWS-CT 4735 EAST MARGINAL WAY SEATTLE WA 98134-2329	SEATTLE	ODE V	V912DW		χ	UNRE	CQUISIT STRICTE SIDE:	D	M FOR	DESTINA BLOCK I	ATION	KED	12. DIS Net 30	COUNT T	ERMS
SEATTLE WA 30134-2329							IBZONE		BUSINESS			CONTRACT PAS (15 CFF		TED ORD	ER
					NAIC		<b>'</b> )			13b. RA					
TEL: 206-764-3772 FAX: 206-764-6817							NDARD:			14. MET		F SOLICITA IFB	TION	RFP	
15. DELIVER TO SEE SCHEDULE FOR FURTHER INFORMATION. US ARMY CORPS OF ENGRS SEATTLE WA 98124-3755	С	ODE S	EE SCH		USA EN VINCEN PH:206-	NGINE NT DAI 3-764-3! NT.E.D	572 FAX: 2 ANIELS@	CT, SEA 06-764-6	817			CC	DDE W	912DW	
17a.CONTRACTOR/OFFER	OR	(	CODE 1J0	۸6	18a. PAYMENT WILL BE MADE BY CODE W66KQZ										
UNIFIRST CORPORATION CHERYL ZABEL 1418 SIXTH AVENUE TACOMA WA 98405					CEF0 5722	C-AO		90 DRIVE	NGRS FINAI 01-874-855 5005		ITER				
TEL. 206/261-1993 CELL		FAC CO	DE 1J0/	۸6											
17b. CHECK IF REMIT SUCH ADDRESS IN O		FERENT	AND PUT		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM										
19. ITEM NO.	20. S	CHEDU	E OF SUPF	LIES/ SE	RVICE	ES		21.	. QUANTIT	Y 22.	UNIT	23. UNIT F	PRICE	24. AM	TNUC
		,	SEE SCH	EDULE	•										
25. ACCOUNTING AND AP	PROPRIATION	I DATA								26.	TOTAL	AWARD AN	MOUNT (	For Govt.	Use Only)
See Schedule														\$2,054	4.00
27a. SOLICITATION INC												DDENDA	ARE		Γ ATTACHED
								1						ARE NO	TATTACHED
28. CONTRACTOR IS REQUIRED TO ISSUING OFFICE. CONTRACTOR OF SET FORTH OR OTHER SUBJECT TO THE TER	ONTRACTOR RWISE IDENTI	AGREES	TO FURNIS	H AND DI ANY ADI	ELIVER	R ALL			AWARD OF OFFER DAT (BLOCK 5), SET FORTH	ED INCLUDII	NG AN'	. YOUR ( Y ADDITION	IS OR C		ITATION WHICH ARE
30a. SIGNATURE OF OFFI	EROR/CONTI	RACTOR			31	La.UN	ITED STA	TES OF	AMERICA (	SIGNATUR	E OF CO	ONTRACTING	OFFICER	)31c. DA	TE SIGNED
							رج ک	Pain	em z	Eber	t			23-I	Feb-2005
30b. NAME AND TITLE OF	SIGNER		30c. DATE	SIGNE	31	lb. NA	AME OF C	ONTRAC	TING OFFIC	ER (	(TYPE (	OR PRINT)		•	
( 2 5					EI	LAINE	M EBERT	CON	TRACTING O	FFICER					
I					TE	EL: (	206) 764	-3638		EMA	AIL: el	aine.m.ebe	rt@usac	e.army.m	il

SOLICITA	ATION/CONTRACT/ORDER FOR COMMERCIAL IT (CONTINUED)							PA	PAGE 2 OF 30			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES					I	21. QUANTI	TY 22. UNIT	23. UNIT PF	RICE	24. AMOUNT	
19. ITEM NO.			· · · · · · · · · · · · · · · · · · ·		RVICES		21. QUANTI	TY 22. UNIT	23. UNIT PR	RICE	24. AMOUNT	
32a. QUANTITY IN	_	_	S BEEN 1									
RECEIVED	INSPE	CTED	ACCEPTED, AND CONFO	ORMS TO THE	CONTRAC	CT, EXCEP	T AS NOTED:					
	o. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						ITED NAME AND RESENTATIVE	OTITLE OF AUTH	ORIZED GOVE	RNMEN	NT	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE							
						32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE						
33. SHIP NUMBER	34. VOUCHER NUMBER			35. AMOUNT VERIFIED CORRECT FOR		36	. PAYMENT	E PARTIAL	FINAL 3	7. CHE	CK NUMBER	
38. S/R ACCOUNT		ER 39. S	/R VOUCHER NUMBER	40. PAID BY								
			CORRECT AND PROPER		√T42a. RE	CEIVED B	(Print)					
				15: -								
				42b. RE	RECEIVED AT(Location)							
					42c. DA	42c. DATE REC'D (YY/MM/DD) 42d. TOTAL CONTAINERS						

Section SF 1449 - CONTINUATION SHEET

CONTINUATION
Web Invoicing System (WInS)

WInS is an optional online invoicing system providing Department of Defense vendors an electronic means of submitting invoices for payment. Vendor registration for WinS is accomplished through the following DFAS website: https://ecweb.dfas.mil At the website click on NEW Account to register and select "USACE" as the payment system name. The payment office code and location is "TO-UFC Milllington". To establish an account in WInS, vendors must be registered with the Central Contractor Registration (CCR).

# Mail invoices to the following address for payment:

US Army corpsof Engineers Finance Center CEFC-AO-P 5722 Integrity Drive Millington, TN 38054-5005

# Delivery and Pick up address:

Corps of Engineers, Hiram M. Chittenden Locks Attn: Lewis Witham 3015 NW 54<sup>th</sup> Street Seattle, WA 98107

Ph: (206)-789-2622 ext. 203

# OPTIONAL YEARS IF AWARDED SHALL BE EXERCISED AT LEAST 60 DAYS BEFORE EXPIRATION OF THE BASE AWARD CONTINGENT UPON AVAILABILITY OF FUNDS.

Partial payments will be authorized IAW the schedule.

Verbal confirmation of award was given on 23 February 2005 to Norm Rogers by Vincent Daniels.

Period of performance is in strict accordance with the statement of work dated 25 January 2005.

CF:

Cheryl Zabel Norm Rogers

Ph: (253)-841-0555 Fax: (253)-841-7775

Lewis Witham

file

Page 5 of 32

**QUANTITY** UNIT ITEM NO SUPPLIES/SERVICES UNIT PRICE **AMOUNT** 0001 Lump Sum \$2,054.00 \$2,054.00

COVERALL CONTRACT 2005

0001. BASE YEAR (2005)

COVERALL & SHOP TOWEL LAUNDERING / RENTAL SERVICE

Provide all labor, materials, and equipment for rental, laundering, and repairs of overalls and shop rags for the period of 1 March 2005 through 28 February 2006 at the Hiram M. Chittenden Locks in accordance with the attached statement of work, dated 25 January 2005.

QTY UNIT U. PRICE LENGTH TOTAL

SHOP TOWELS (ESTIMATED): 200 EA \$0.06 52 (wks) \$624.00 EA \$0.50 52 (wks) \$1430.00 COVERALLS: 55 (ESTIMATED QTY)

> TOTAL BASE ITEMS: \$2,054.00

0002. OPTION YEAR 1 (2006)

COVERALL & SHOP TOWEL LAUNDERING / RENTAL SERVICE

Provide all labor, materials, and equipment for rental, laundering, and repairs of overalls and shop rags for the period of 1 March 2006 through 28 February 2007 at the Hiram M. Chittenden Locks in accordance with the attached statement of work, dated 25 January 2005.

QTY UNIT U. PRICE LENGTH TOTAL

SHOP TOWELS (ESTIMATED): 200 EA \$0.06 52 (wks) \$624.00 **COVERALLS:** 55 EA \$0.50 52 (wks) \$1430.00 (ESTIMATED QTY)

> OPTION (0002) TOTAL: \$2,054.00

0003. OPTION YEAR 2 (2007)

COVERALL & SHOP TOWEL LAUNDERING / RENTAL SERVICE

Provide all labor, materials, and equipment for rental, laundering, and repairs of overalls and shop rags for the period of 1 March 2007 through 28 February 2008 at the Hiram M. Chittenden Locks in accordance with the attached statement of work, dated 25 January 2005.

QTY UNIT U. PRICE LENGTH TOTAL

SHOP TOWELS (ESTIMATED): 200 \$0.07 EA 52 (wks) \$676.00 **COVERALLS:** 55 EA \$0.50 52 (wks) \$1430.00 (ESTIMATED QTY)

OPTION (0003) TOTAL:

\$2,106.00

PURCHASE REQUEST NUMBER: W68MD9-5025-9894-0001

Page 6 of 32

NET AMT \$2,054.00

ACRN AA Funded Amount \$2,054.00

FOB: Destination

ITEM(S) 0001 - STATEMENT OF WORK

CENWS-OD-LW January 25, 2005

### SUBJECT: Statement of Work for Coverall Rental, Laundering and Replacement

#### IA COVERALL RENTAL AND LAUNDERING REQUIREMENTS

1. Service is for the period of 1 March 2005 through 28 February 2006, with two option years. Pick up and delivery shall be at the Hiram M. Chittenden Locks. Request Option Years 1 and 2 (2006, 2007) follow this initial year.

#### 2. All overalls will be made of 100% Cotton.

- 3. With each weekly delivery, the contractor will ensure that *each* employee identified in the Users table has available the quantity of overalls that is identified in the "TOTAL" field of the Users table for that employee. Any shortages identified will be corrected within 8 business hours of the delivery. *CONTRACTOR NOTE: Failure to comply with this provision will result in a penalty charge of* \$40.00/incident and/or the cost of replacement coveralls, which shall be deducted, from the monthly statement.
- 4. New personnel are to be added to the delivery inventory and provided the required number of overalls only after written authorization by the Contracting Officer. Within seven (7) days from effective date of the modification the contractor shall provide additional inventory as identified in the modification. The weekly route driver will accept these notifications on behalf of the contractor.
- 5. The contractor will inspect all overalls submitted for cleaning or damage and perform necessary repairs prior to return to the end user. The contractor shall provide the end users with "damaged" tags to allow the end user to assist in identifying damaged overalls in a timely manner. It is not the sole responsibility of the government to identify damaged overalls. The government will only assist in the identification process when an employee notices a damaged pair of overalls and fills out the damage tag.
- 6. **Repairs/Replacements** of coveralls will be accomplished during the weekly cycle in which the damaged overalls were submitted, and will be returned to the end user with the next weekly delivery. (Example: Damaged overalls turned in with the weekly laundry pickup on Wednesday will be repaired and returned to the end user the following Wednesday).

7. I.B. User Names, Sizes, and changes per Week

/ · 1.D ·	Osci Italiics, Bizes	, and changes per week		
NAMES	SIZE	MIN. CHGS/wk	TOTAL	
Randy Bergerson	46	2	5	
Torck Christensen	48R	5	7	
Greg DeVoe	42	2	3	
Roy Gonzalez	54R	5	2	
Steve Hansen	48	2	5	
Jim Krogstad	44	3	7	
Pat MacDonald	50R	3	2	

Paul Merkel	54R	3	6
Dave Murray	48L	2	7
Jimmie Sadler	48R	3	6
John Wright	58L	3	5

# II.A SHOP TOWEL RENTAL AND LAUNDERING REQUIREMENTS

- Provide weekly rental of 200 Shop Towels and weekly laundry service for those towels. Contractor shall
  deliver clean towels to the Lake Washington Ship Canal Project each week and pick up soiled Shop
  Towels for laundering.
- 2. The contractor shall assess no additional charge for replacement towels so long as inventory shrinkage does not exceed 10% per week.

# III.A. INVOICE REQUIREMENTS

- 1. Original 8.5" x 11" (at a minimum) detailed weekly packing sheets will be provided with each delivery of Overalls and Shop Rags. These details will include:
  - a. The contract number
  - b. The service address
  - c. The billing address
  - d. End Users identified by name
  - e. Overall Quantity delivered by End User
  - f. The contractor's driver on the packing slip for each end user shall manually record the Overall quantity picked up
  - g. The date the end user's new overalls were put into service.
  - h. The unit price and extended price charged for laundering by end user.
  - i. All charges shall be clearly explained. Miscellaneous Charges are not allowed.
- 2. The contractor shall submit and 8.5" x 11" original statement, which summarizes the services, provided for the previous month, to the address shown in block 15 of the contract once each month. Payment is authorized monthly in arrears, from this monthly statement.
- 3. Concurrent with mailing the monthly statement to the payment office, the contractor shall fax a duplicate copy of the monthly statement to the Lake Washington Ship Canal Project Office, (206) 782-3192.
- 4. Technical Point of Contact: Lew Witham, (206) 789-2622, Ext. 203.

# ACCOUNTING AND APPROPRIATION DATA

AA: 96X31230000 082433 2520H62CF6009400 NA 96453

COST 000000000000

CODE:

AMOUNT: \$2,054.00

#### CLAUSES INCORPORATED BY FULL TEXT

Successor Contracting Officers (52.201-4001)

The Contracting Officer who signed this contract is the primary Contracting Officer for the contract. Neverthless, any Contracting Officer assigned to the Seattle District and acting within his/her authority may take formal action on this contract when a contract action needs to be taken and the primary Contracting Officer is unavailable.

# 52.211-16 VARIATION IN QUANTITY (APR 1984)

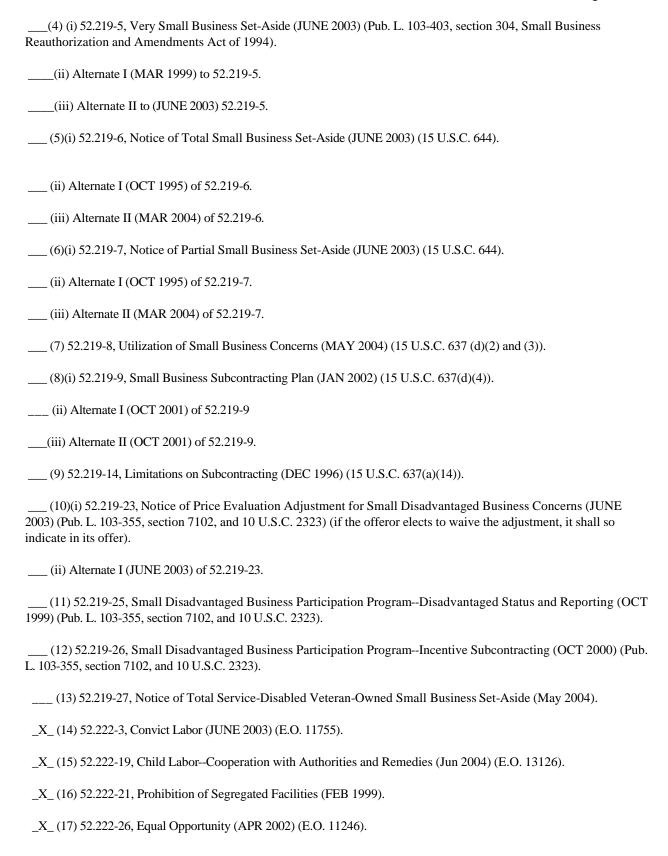
- (a) A variation in the quantity of any item called for by this contract will not be accepted unless the variation has been caused by conditions of loading, shipping, or packing, or allowances in manufacturing processes, and then only to the extent, if any, specified in paragraph (b) below.
- (b) The permissible variation shall be limited to:
- 10 Percent increase
- 10 Percent decrease

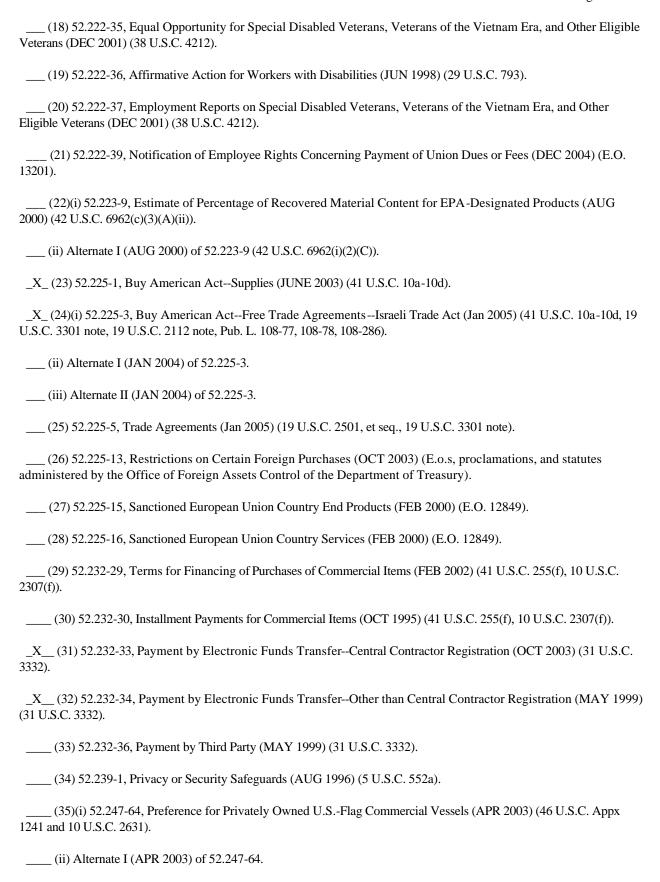
This increase or decrease shall apply to <u>the total contract quantity</u>.

(End of clause)

# 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (JAN 2005)

- (a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:
- (1) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).
- (2) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).
- (b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)
- \_\_\_(1) 52.203-6, Restrictions on Subcontractor Sales to the Government (JUL 1995), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).
- \_\_\_\_(2) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999) (U.S.C. 657a).
- \_\_\_\_(3) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer) (U.S.C. 657a).





- (c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: [Contracting Officer check as appropriate.]
- \_\_\_\_(1) 52.222-41, Service Contract Act of 1965, as Amended (MAY 1989) (41 U.S.C. 351, et seq.).
- \_\_\_\_ (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- \_X\_(3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (MAY 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- \_\_\_\_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (February 2002) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).
- \_\_\_\_ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreements (CBA) (May 1989) (41 U.S.C. 351, et seq.).
- (d) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.
- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in paragraphs (i) through (vi) of this paragraph in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--
- (i) 52.219-8, Utilization of Small Business Concerns (May 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$500,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (ii) 52.222-26, Equal Opportunity (April 2002) (E.O. 11246).
- (iii) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (December 2001) (38 U.S.C. 4212).

- (iv) 52.222-36, Affirmative Action for Workers with Disabilities (June 1998) (29 U.S.C. 793).
- (v) 52.222-39, Notification of Employee Rights Concerning Payment of Union Dues or Fees (DEC 2004) (E.O. 13201).
- (vi) 52.222-41, Service Contract Act of 1965, as Amended (May 1989), flow down required for all subcontracts subject to the Service Contract Act of 1965 (41 U.S.C. 351, et seq.).
- (vii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (April 2003) (46 U.S.C. Appx 1241 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor May include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

#### 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days .

(End of clause)

# 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

- (a) The Government may extend the term of this contract by written notice to the Contractor within 60 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days (60 days unless a different number of days is inserted) before the contract expires. The preliminary notice does not commit the Government to an extension.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed <u>3</u> <u>years</u>.

(End of clause)

# 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

http://www.acq.osd.mil/dp/dfars/dfar.html

(End of clause)

appropriations acts).

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (JAN 2005) (a) The Contractor agrees to comply with the following Federal Acquisition Regulation (FAR) clause which, if checked, is included in this contract by reference to implement a provision of law applicable to acquisitions of commercial items or components. 52.203-3 Gratuities (APR 1984) (10 U.S.C. 2207). (b) The Contractor agrees to comply with any clause that is checked on the following list of Defense FAR Supplement clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items or components. \_\_\_252.205-7000 Provision of Information to Cooperative Agreement Holders (DEC 1991) (10 U.S.C. 2416). 252.219-7003 Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (DoD Contracts) (APR 1996) (15 U.S.C. 637). 252.219-7004 Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (Test Program) (JUN 1997) (15 U.S.C. 637 note). 252.225-7001 Buy American Act and Balance of Payment Program (APR 2003) (41 U.S.C. 10a-10d, E.O. 10582). 252.225-7012 Preference for Certain Domestic Commodities (JUN 2004) (10.U.S.C. 2533a). 252.225-7014 Preference for Domestic Specialty Metals (APR 2003) (10 U.S.C. 2533a). \_\_\_\_ 252.225-7015 Preference for Domestic Hand or Measuring Tools (APR 2003) (10 U.S.C. 2533a). 252.225-7016 Restriction on Acquisition of Ball and Roller Bearings (MAY 2004) (\_\_\_\_Alternate I) (APR 2003) (10 U.S.C. 2534 and Section 8099 of Public Law 104-61 and similar sections in subsequent DoD appropriations acts). 252.225-7021 Trade Agreements (JAN 2005) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note). 252.225-7027 Restriction on Contingent Fees for Foreign Military Sales (APR 2003) (22 U.S.C. 2779). 252.225-7028 Exclusionary Policies and Practices of Foreign Governments (APR 2003) (22 U.S.C. 2755). 252.225-7036 Buy American Act--North American Free Trade Agreement Implementation Act--Balance of Payment Program (JAN 2005) (\_\_\_\_\_Alternate I) (JAN 2005) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note). 252.225-7038 Restriction on Acquisition of Air Circuit Breakers (APR 2003) (10 U.S.C. 2534(a)(3)). 252.226-7001 Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian

Small Business Concerns (SEP 2004) (Section 8021 of Public Law 107-248 and similar sections in subsequent DoD

252.227-7015 Technical DataCommercial Items (NOV 1995) (10 U.S.C. 2320).
252.227-7037 Validation of Restrictive Markings on Technical Data (SEP 1999) (10 U.S.C. 2321).
252.232-7003 Electronic Submission of Payment Requests (JAN 2004) (10 U.S.C. 2227).
252.243-7002 Requests for Equitable Adjustment (MAR 1998) (10 U.S.C. 2410).
252.247-7023 Transportation of Supplies by Sea (MAY 2002) (Alternate I) (MAR 2000) (Alternate II) (MAR 2000) (Alternate III (May 2002).
252.247-7024 Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).
(c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive OrdersCommercial Items clause of this contract (Federal Acquisition Regulation 52.212-5), the Contractor shall include the terms of the following clauses, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:
252.225-7014 Preference for Domestic Specialty Metals, Alternate I (APR 2003) (10 U.S.C. 2533a).
252.247-7023 Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).
252.247-7024 Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631)
(End of clause)

# SERVICE WAGE RATES

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BRS Document Viewer
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16.24

WAGE DETERMINATION NO: 94-2563 REV (26) AREA: WA, SEATTLE

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WAGE DETERMINATION NO: 94-2563 REV (26) AREA: WA, SEATTLE
REGISTER OF WAGE DETERMINATIONS UNDER U.S. DEPARTMENT OF LABOR
***FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL***
                                              WASHINGTON D.C. 20210
                                     | Wage Determination No.: 1994-2563
                   Division of
William W.Gross
                                                 Revision No.: 26
Director
                  Wage Determinations | Date Of Last Revision: 09/09/2004
State: Washington
Area: Washington Counties of King, Snohomish, Whatcom
         **Fringe Benefits Required Follow the Occupational Listing**
OCCUPATION CODE - TITLE
                                                           MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations
 01011 - Accounting Clerk I
11.92
 01012 - Accounting Clerk II
 01013 - Accounting Clerk III
15.44
 01014 - Accounting Clerk IV
17.28
 01030 - Court Reporter
15.54
 01050 - Dispatcher, Motor Vehicle
 01060 - Document Preparation Clerk
12.70
 01070 - Messenger (Courier)
10.82
 01090 - Duplicating Machine Operator
12.70
 01110 - Film/Tape Librarian
13.09
 01115 - General Clerk I
 01116 - General Clerk II
11.53
 01117 - General Clerk III
 01118 - General Clerk IV
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01120 - Housing Referral Assistant
17.89
  01131 - Key Entry Operator I
12.58
 01132 - Key Entry Operator II
15.36
 01191 - Order Clerk I
12.55
 01192 - Order Clerk II
16.10
 01261 - Personnel Assistant (Employment) I
13.21
 01262 - Personnel Assistant (Employment) II
14.66
  01263 - Personnel Assistant (Employment) III
16.20
 01264 - Personnel Assistant (Employment) IV
18.61
 01270 - Production Control Clerk
18.66
 01290 - Rental Clerk
12.12
 01300 - Scheduler, Maintenance
 01311 - Secretary I
14.37
 01312 - Secretary II
15.54
 01313 - Secretary III
17.35
 01314 - Secretary IV
21.44
 01315 - Secretary V
24.91
 01320 - Service Order Dispatcher
15.54
 01341 - Stenographer I
13.61
 01342 - Stenographer II
15.53
 01400 - Supply Technician
21.03
 01420 - Survey Worker (Interviewer)
  01460 - Switchboard Operator-Receptionist
12.38
 01510 - Test Examiner
15.54
 01520 - Test Proctor
 01531 - Travel Clerk I
11.74
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01532 - Travel Clerk II
12.62
  01533 - Travel Clerk III
13.50
 01611 - Word Processor I
13.46
  01612 - Word Processor II
15.43
 01613 - Word Processor III
18.65
03000 - Automatic Data Processing Occupations
  03010 - Computer Data Librarian
  03041 - Computer Operator I
15.08
  03042 - Computer Operator II
16.73
 03043 - Computer Operator III
18.66
 03044 - Computer Operator IV
21.87
  03045 - Computer Operator V
24.27
 03071 - Computer Programmer I (1)
16.36
  03072 - Computer Programmer II (1)
20.71
 03073 - Computer Programmer III (1)
27.62
  03074 - Computer Programmer IV (1)
27.62
 03101 - Computer Systems Analyst I (1)
27.62
 03102 - Computer Systems Analyst II (1)
  03103 - Computer Systems Analyst III (1)
27.62
  03160 - Peripheral Equipment Operator
05000 - Automotive Service Occupations
 05005 - Automotive Body Repairer, Fiberglass
21.30
 05010 - Automotive Glass Installer
20.34
  05040 - Automotive Worker
20.34
  05070 - Electrician, Automotive
21.01
  05100 - Mobile Equipment Servicer
  05130 - Motor Equipment Metal Mechanic
21.73
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05160 - Motor Equipment Metal Worker
  05190 - Motor Vehicle Mechanic
21.69
 05220 - Motor Vehicle Mechanic Helper
  05250 - Motor Vehicle Upholstery Worker
19.67
 05280 - Motor Vehicle Wrecker
20.34
 05310 - Painter, Automotive
21.01
 05340 - Radiator Repair Specialist
20.34
  05370 - Tire Repairer
16.61
 05400 - Transmission Repair Specialist
21.73
07000 - Food Preparation and Service Occupations
 (not set) - Food Service Worker
9.38
  07010 - Baker
12.65
 07041 - Cook I
11.36
 07042 - Cook II
12.14
 07070 - Dishwasher
9.55
  07130 - Meat Cutter
17.53
 07250 - Waiter/Waitress
11.91
09000 - Furniture Maintenance and Repair Occupations
 09010 - Electrostatic Spray Painter
21.06
  09040 - Furniture Handler
16.94
 09070 - Furniture Refinisher
21.06
 09100 - Furniture Refinisher Helper
18.25
 09110 - Furniture Repairer, Minor
19.54
  09130 - Upholsterer
11030 - General Services and Support Occupations
 11030 - Cleaner, Vehicles
11.36
 11060 - Elevator Operator
10.66
  11090 - Gardener
13.31
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11121 - House Keeping Aid I
  11122 - House Keeping Aid II
10.66
 11150 - Janitor
 11210 - Laborer, Grounds Maintenance
13.01
 11240 - Maid or Houseman
9.34
 11270 - Pest Controller
14.73
 11300 - Refuse Collector
13.06
  11330 - Tractor Operator
13.45
 11360 - Window Cleaner
11.78
12000 - Health Occupations
 12020 - Dental Assistant
15.22
  12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver
16.79
 12071 - Licensed Practical Nurse I
14.93
 12072 - Licensed Practical Nurse II
16.77
 12073 - Licensed Practical Nurse III
18.77
 12100 - Medical Assistant
13.30
 12130 - Medical Laboratory Technician
15.73
 12160 - Medical Record Clerk
15.73
 12190 - Medical Record Technician
16.03
 12221 - Nursing Assistant I
9.66
  12222 - Nursing Assistant II
10.72
 12223 - Nursing Assistant III
11.85
  12224 - Nursing Assistant IV
14.10
 12250 - Pharmacy Technician
15.26
 12280 - Phlebotomist
13.18
 12311 - Registered Nurse I
22.33
  12312 - Registered Nurse II
27.24
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12313 - Registered Nurse II, Specialist
  12314 - Registered Nurse III
32.37
 12315 - Registered Nurse III, Anesthetist
 12316 - Registered Nurse IV
36.29
13000 - Information and Arts Occupations
 13002 - Audiovisual Librarian
15.88
 13011 - Exhibits Specialist I
 13012 - Exhibits Specialist II
22.58
 13013 - Exhibits Specialist III
27.78
 13041 - Illustrator I
19.15
 13042 - Illustrator II
21.84
 13043 - Illustrator III
26.87
 13047 - Librarian
25.31
 13050 - Library Technician
15.74
 13071 - Photographer I
16.01
 13072 - Photographer II
20.51
 13073 - Photographer III
22.58
 13074 - Photographer IV
 13075 - Photographer V
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations
 15010 - Assembler
8.62
 15030 - Counter Attendant
8.62
 15040 - Dry Cleaner
  15070 - Finisher, Flatwork, Machine
  15090 - Presser, Hand
 15100 - Presser, Machine, Drycleaning
  15130 - Presser, Machine, Shirts
8.62
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15160 - Presser, Machine, Wearing Apparel, Laundry
  15190 - Sewing Machine Operator
11.65
 15220 - Tailor
12.41
  15250 - Washer, Machine
9.38
19000 - Machine Tool Operation and Repair Occupations
 19010 - Machine-Tool Operator (Toolroom)
21.09
  19040 - Tool and Die Maker
21000 - Material Handling and Packing Occupations
  21010 - Fuel Distribution System Operator
19.82
 21020 - Material Coordinator
18.19
  21030 - Material Expediter
18.19
  21040 - Material Handling Laborer
  21050 - Order Filler
12.19
  21071 - Forklift Operator
18.06
 21080 - Production Line Worker (Food Processing)
  21100 - Shipping/Receiving Clerk
15.76
 21130 - Shipping Packer
15.76
  21140 - Store Worker I
12.99
 21150 - Stock Clerk (Shelf Stocker; Store Worker II)
  21210 - Tools and Parts Attendant
18.57
 21400 - Warehouse Specialist
18.06
23000 - Mechanics and Maintenance and Repair Occupations
 23010 - Aircraft Mechanic
21.71
  23040 - Aircraft Mechanic Helper
18.25
 23050 - Aircraft Quality Control Inspector
27.53
  23060 - Aircraft Servicer
19.54
 23070 - Aircraft Worker
20.41
  23100 - Appliance Mechanic
21.06
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23120 - Bicycle Repairer
  23125 - Cable Splicer
26.58
 23130 - Carpenter, Maintenance
22.47
  23140 - Carpet Layer
24.29
 23160 - Electrician, Maintenance
28.38
 23181 - Electronics Technician, Maintenance I
22.01
 23182 - Electronics Technician, Maintenance II
23.72
  23183 - Electronics Technician, Maintenance III
27.85
 23260 - Fabric Worker
19.84
  23290 - Fire Alarm System Mechanic
21.71
 23310 - Fire Extinguisher Repairer
  23340 - Fuel Distribution System Mechanic
23.03
  23370 - General Maintenance Worker
17.86
 23400 - Heating, Refrigeration and Air Conditioning Mechanic
24.63
  23430 - Heavy Equipment Mechanic
22.62
 23440 - Heavy Equipment Operator
25.18
 23460 - Instrument Mechanic
22.62
 23470 - Laborer
12.08
  23500 - Locksmith
20.96
 23530 - Machinery Maintenance Mechanic
21.75
 23550 - Machinist, Maintenance
20.97
  23580 - Maintenance Trades Helper
17.93
  23640 - Millwright
  23700 - Office Appliance Repairer
21.85
 23740 - Painter, Aircraft
  23760 - Painter, Maintenance
21.06
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23790 - Pipefitter, Maintenance
  23800 - Plumber, Maintenance
25.02
 23820 - Pneudraulic Systems Mechanic
22.62
  23850 - Rigger
21.71
 23870 - Scale Mechanic
20.97
  23890 - Sheet-Metal Worker, Maintenance
23.77
 23910 - Small Engine Mechanic
20.41
  23930 - Telecommunication Mechanic I
22.58
 23931 - Telecommunication Mechanic II
23.22
  23950 - Telephone Lineman
22.58
  23960 - Welder, Combination, Maintenance
  23965 - Well Driller
22.62
  23970 - Woodcraft Worker
22.62
 23980 - Woodworker
24000 - Personal Needs Occupations
  24570 - Child Care Attendant
9.13
 24580 - Child Care Center Clerk
11.45
  24600 - Chore Aid
9.96
  24630 - Homemaker
25000 - Plant and System Operation Occupations
  25010 - Boiler Tender
23.89
  25040 - Sewage Plant Operator
24.00
  25070 - Stationary Engineer
  25190 - Ventilation Equipment Tender
  25210 - Water Treatment Plant Operator
24.00
27000 - Protective Service Occupations
 (not set) - Police Officer
24.27
  27004 - Alarm Monitor
17.50
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27006 - Corrections Officer
  27010 - Court Security Officer
23.51
  27040 - Detention Officer
23.51
  27070 - Firefighter
25.24
 27101 - Guard I
9.66
  27102 - Guard II
16.94
28000 - Stevedoring/Longshoremen Occupations
  28010 - Blocker and Bracer
19.13
  28020 - Hatch Tender
19.13
 28030 - Line Handler
19.13
 28040 - Stevedore I
18.49
  28050 - Stevedore II
19.76
29000 - Technical Occupations
  21150 - Graphic Artist
23.86
 29010 - Air Traffic Control Specialist, Center (2)
  29011 - Air Traffic Control Specialist, Station (2)
21.83
  29012 - Air Traffic Control Specialist, Terminal (2)
24.05
  29023 - Archeological Technician I
16.01
 29024 - Archeological Technician II
17.90
  29025 - Archeological Technician III
22.18
 29030 - Cartographic Technician
22.18
  29035 - Computer Based Training (CBT) Specialist/ Instructor
27.50
  29040 - Civil Engineering Technician
23.71
  29061 - Drafter I
14.26
  29062 - Drafter II
16.01
 29063 - Drafter III
20.19
  29064 - Drafter IV
22.18
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29081 - Engineering Technician I
  29082 - Engineering Technician II
16.61
  29083 - Engineering Technician III
  29084 - Engineering Technician IV
24.62
  29085 - Engineering Technician V
29.65
  29086 - Engineering Technician VI
36.15
 29090 - Environmental Technician
20.86
  29100 - Flight Simulator/Instructor (Pilot)
31.97
 29160 - Instructor
23.43
  29210 - Laboratory Technician
19.25
  29240 - Mathematical Technician
  29361 - Paralegal/Legal Assistant I
  29362 - Paralegal/Legal Assistant II
21.37
 29363 - Paralegal/Legal Assistant III
  29364 - Paralegal/Legal Assistant IV
31.59
  29390 - Photooptics Technician
22.18
  29480 - Technical Writer
27.25
 29491 - Unexploded Ordnance (UXO) Technician I
  29492 - Unexploded Ordnance (UXO) Technician II
24.35
 29493 - Unexploded Ordnance (UXO) Technician III
29.18
  29494 - Unexploded (UXO) Safety Escort
20.12
  29495 - Unexploded (UXO) Sweep Personnel
  29620 - Weather Observer, Senior (3)
  29621 - Weather Observer, Combined Upper Air and Surface Programs (3)
18.32
  29622 - Weather Observer, Upper Air (3)
31000 - Transportation/ Mobile Equipment Operation Occupations
  31030 - Bus Driver
16.95
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31260 - Parking and Lot Attendant
  31290 - Shuttle Bus Driver
12.42
 31300 - Taxi Driver
9.76
  31361 - Truckdriver, Light Truck
12.42
 31362 - Truckdriver, Medium Truck
17.80
  31363 - Truckdriver, Heavy Truck
18.28
 31364 - Truckdriver, Tractor-Trailer
18.28
99000 - Miscellaneous Occupations
  99020 - Animal Caretaker
10.90
 99030 - Cashier
10.49
 99041 - Carnival Equipment Operator
  99042 - Carnival Equipment Repairer
12.07
 99043 - Carnival Worker
10.26
 99050 - Desk Clerk
10.81
 99095 - Embalmer
21.11
  99300 - Lifeguard
10.57
 99310 - Mortician
20.65
 99350 - Park Attendant (Aide)
  99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)
12.87
  99500 - Recreation Specialist
14.96
 99510 - Recycling Worker
14.87
 99610 - Sales Clerk
  99620 - School Crossing Guard (Crosswalk Attendant)
12.30
 99630 - Sport Official
10.57
 99658 - Survey Party Chief (Chief of Party)
22.34
 99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)
  99660 - Surveying Aide
12.87
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99690 - Swimming Pool Operator

17.16

99720 - Vending Machine Attendant

16.36

99730 - Vending Machine Repairer

16.44

99740 - Vending Machine Repairer Helper

16.36

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.59 an hour or \$103.60 a week or \$448.93 a month VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service

includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173) HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther

King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A

contractor may substitute for any of the named holidays another day off with pay in

accordance with a plan communicated to the employees involved.) (See  $29 \ \text{CFR} \ 4.174$ )

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as

numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative,
- or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY NIGHT DIFFERENTIAL: An employee is

entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M.

at the rate of basic pay plus a night pay differential amounting to 10 percent of

the rate of basic pay.

- 3) WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a
- regular tour of duty, you will earn a night differential and receive an additional
- 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time
- employed (40 hours a week) and Sunday is part of your regularly scheduled workweek,
- you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic
- rate for each hour of Sunday work which is not overtime (i.e. occasional work on

Sunday outside the normal tour of duty is considered overtime work). HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees

employed in a position that represents a high degree of hazard when working with or

in close proximity to ordinance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive

ordance, explosives, and pyrotechnic compositions such as lead azide, black powder

and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance

operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that

represents a low degree of hazard when working with, or in close proximity to ordance, (or employees possibly adjacent to) explosives and incendiary materials

which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the

like; minimal damage to immediate or adjacent work area or equipment being used. All

operations involving, unloading, storage, and hauling of ordance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials

are only applicable to work that has been specifically designated by the agency for

ordance, explosives, and incendiary material differential pay.

#### \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or

local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an

employee where such cost reduces the hourly rate below that required by the wage

determination. The Department of Labor will accept payment in accordance with the

following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual

cost of the uniforms. In addition, where uniform cleaning and maintenance is made

the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining

agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning

and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in

those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do

not require any special treatment such as dry cleaning, daily washing, or commercial

laundering in order to meet the cleanliness or appearance standards set by the terms

of the Government contract, by the contractor, by law, or by the nature of the work.

there is no requirement that employees be reimbursed for uniform maintenance costs.

\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\*

Under the policy and guidance contained in All Agency Memorandum No. 159, the Wage

and Hour Division does not recognize, for section 4(c) purposes, prospective wage

rates and fringe benefit provisions that are effective only upon such contingencies

as "approval of Wage and Hour, issuance of a wage determination, incorporation of

the wage determination in the contract, adjusting the contract price, etc." (The

relevant CBA section) in the collective bargaining agreement between (the parties)

contains contingency language that Wage and Hour does not recognize as reflecting

"arm's length negotiation" under section 4(c) of the Act and 29 C.F.R. 5.11(a) of the regulations. This wage determination therefore reflects the actual CBA wage

rates and fringe benefits paid under the predecessor contract.

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993,

amended by the Third Supplement, dated March 1997, unless otherwise indicated. This

publication may be obtained from the Superintendent of Documents, at 202-783-3238,

or by writing to the Superintendent of Documents, U.S. Government Printing Office,

Washington, D.C. 20402. Copies of specific job descriptions may also be obtained

from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE  $\{StandardForm\}$ 

1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is

not listed herein and which is to be employed under the contract (i.e., the work to

be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted

classifications and the classifications listed in the wage determination. Such

conformed classes of employees shall be paid the monetary wages and furnished the

fringe benefits as are determined. Such conforming process shall be initiated by

the contractor prior to the performance of contract work by such unlisted class(es)

of employees. The conformed classification, wage rate, and/or fringe benefits shall

be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)}

When multiple wage determinations are included in a contract, a separate SF 1444

should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order

proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized

representative, the employees themselves. This report should be submitted to the

contracting officer no later than 30 days after such unlisted class(es) of employees

performs any contract work.

- 3) The contracting officer reviews the proposed action and promptly submits a report
- of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage

and Hour Division, Employment Standards Administration, U.S. Department of Labor,

for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or

disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the

request.

- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure

that duties requested are not performed by a classification already listed in the

wage determination. Remember, it is not the job title, but the required tasks that